

EXECUTIVE BOARD

A G E N D A

Date: Monday 7 February 2005 at 9.00 am

Venue: Old Library Room, Town Hall

Membership as at 12 July 2004

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Maureen Christian

Mary Clarkson

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Craig Simmons

Portfolio

Financial Stability and Asset
Management

Corporate Governance and
Procurement

Crime and Community Safety

Culture, Events and Tourism

Local Environment (including
Development Control)

Social Inclusion

Performance and Service Quality

Strategic Planning, Housing and
Economic Development

Without Portfolio

Without Portfolio

Staff Contacts:

Brenda Lammin or William Reed

*Tel: 252219 or 252230 or email blammin@oxford.gov.uk
or wreed@oxford.gov.uk*

Write to Town Hall, Blue Boar Street, Oxford OX1 4EY

The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. AUDIT AND INSPECTION LETTER, DECEMBER 2004

Report (circulated separately) of the Strategic Director, Finance and Corporate Services. A representative from the District Auditor's Office will attend to present the Annual Audit and Inspection Letter.

5. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations of Scrutiny Committees.

6. RECOMMENDATIONS OF THE HOUSING ADVISORY BOARD

The Interim Legal and Democratic Services Business Manager will report any recommendations arising from the meeting of the Housing Advisory Board on 27 January 2004. A report of Oxford Building Solutions Business Manager on Repairs to Void Properties is attached as this is expected to give rise to a recommendation to the Executive Board.

7. COUNCIL BUDGETS 2005/06 TO 2007/08

Report (circulated separately) of the Strategic Director, Finance and Corporate Services

8. FINANCIAL REGULATIONS

Report (attached) of the Financial and Asset Management Business Manager

9. BONN SQUARE REFURBISHMENT – BRIEF FOR AN INTERNATIONAL DESIGN COMPETITION

Report (attached) of the Planning Services Business Manager. The Central South and West Area Committee considered the report at its meeting on 11 January 2005 and the draft minute from that meeting is attached at Annex A.

10. OXFORD LOCAL DEVELOPMENT SCHEME 2005-2008

Report (attached) of the Facilities Management Business Manager

11. ODPM HOMELESSNESS DIRECTORATE REVENUE FUNDING

Report (attached) of the Neighbourhood Renewal Business Manager.

12. ENDING THE CURRENT USE OF HOUSING REVENUE ACCOUNT OWNED HOSTELS

Report (attached) of the Housing Services Business Manager. Recommendations from Area Committees are attached at Annex A

(See also the exempt from publication annex at item C1.)

13. DIAL-A-RIDE SERVICE

Report (attached) of the Transport and Parking Business Manager.

(See also the exempt from publication annex at item C2.)

14. OXFORD SAFER COMMUNITIES PARTNERSHIP CRIME AND DISORDER

REDUCTION STRATEGY 2005/08 – CONSULTATION DRAFT

Report (attached) of the Strategy and Review Business Manager

15. CHARGING FOR RESIDENTS PARKING PERMITS

Report (attached) of the Interim Legal and Democratic Services Business Manager

16. DISPOSAL OF 68 HOLLOW WAY

Report (attached) of the Financial and Asset Management Business Manager

17. COUNCIL MOTIONS

The Interim Legal and Democratic Services Business Manager has submitted two motions (attached) approved at Council on 24 January 2005:

- (a) Smoking
- (b) Right to Buy

18. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) arising from meetings of Area Committees

19. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider

20. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no such decisions for the Board to consider

21. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, as at 14 January 2005, compiled by the Interim Legal and Democratic Services Business Manager

22. MINUTES

Meeting of the Board held on 10 January 2005 (attached)

23. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule 12A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. ENDING THE CURRENT USE OF HOUSING REVENUE ACCOUNT OWNED HOSTELS

Confidential annex (attached) to the report of the Housing Services Business Manager at item 12.

(Exempt – information which, if disclosed to the public, would, or would be likely to, prejudice the commercial interests of any person (including the authority holding it).)

C2. DIAL-A-RIDE SERVICE

Confidential annex (attached) to the report of the Transport and Parking Business Manager at item 13.

(Exempt – information which, if disclosed to the public, would, or would be likely to, prejudice the commercial interests of any person (including the authority holding it).)